

WARREN VOLUNTARY HISTORIC DISTRICT COMMITTEE

Minutes of April 16, 2013 Meeting

Warren Town Hall, 2nd Floor

7:30 pm

www.wvhdc.org

**Attendees: BG (Ret.) Richard J. Valente, John DaSilva, Edward J. Theberge and
Steven Thompson**

Absent: Patricia Read, John Sheridan and Eileen Collins

Location: Planning Board Conference Room, Warren Town Hall

1- Call to Order

The meeting was called to order at 7:36 p.m. by Chairman Richard J. Valente

2- Review of Applicants

a. Applicant John Chaney appeared before the board regarding the painting project underway at his 172 Water St. house - approved at the February, 2013 meeting. However, due to additional costs, the total amount will rise by \$2,000 to \$9,800, said Mr. Chaney. He asked if he needed to complete a new application.

The committee told Mr. Chaney that no new application

was necessary and that the additional amount would be added to the original total and voted on during final approval.

b. Pat Warwick and John Carlotto

16 School Street

Ms. Warwick explained that the project consists primarily of window replacements including replacing windows in rear of the house with French doors. A landing will also be built. The cost estimate is \$12,500. The project elicited considerable discussion.

Mr. DaSilva made a motion to approve the project, contingent on the approval of the Fire Chief to replace a fire escape with a Cottage window. Mr. Thompson seconded the motion which passed, with Chairman Valente, Mr. Thompson and Mr. DaSilva voting to approve. Vice-chairman Theberge voted nay.

3 - Review of Minutes

a. March 19, 2013 Meeting

Approval of the minutes was postponed until the May meeting due to lack of a quorum of committee members who had attended that meeting.

4- Old Business

a. Financial Report

Mr. DaSilva told the committee that the only expense was three months stipend to the secretary for a total \$330. The committee approved the payment. The WWHDC is under budget for the FY

2012-2013 Fiscal Year by \$180. The Financial Report was unanimously approved as submitted.

Mr. Theberge said because advertising funds are in short supply he would discuss with the Town Planner inserting a flyer in the property tax bill envelopes to advertise the program.

Status Report

Mr. DaSilva said he has added the Chaney project to the status report. The only old project is the Laurent Dallaire project on State Street. Mr. DaSilva and Mr. Valente suggested that the secretary send a letter to Mr. Dallaire asking him to submit receipts/cancelled checks for work already done, in order to begin phasing out the project. To date Mr. Dallaire has not yet received any tax credits for this project.

Mr. DaSilva suggested presenting the Council with a status report on a regular basis. Mr. Valente suggested submitting a complete report the first time, then updates later. Mr. DaSilva said he did not believe the council needed all the details every time. The committee decided to submit a summarized report, with updates or changes, on a quarterly basis.

Mr. DaSilva made a motion to submit status reports to the Council on a quarterly basis as discussed, seconded by Mr. Thompson and passed unanimously.

Status of house at Main and Baker Streets

At the March meeting, Mr. Sheridan said he would talk to Building Official Bill Nash about the condition of the above property. Chairman Valente said he had not heard the outcome of the conversation and because Mr. Sheridan was absent the item would be moved to the May meeting.

Demolition Ordinance

Council President Stanley has placed the Demolition Ordinance item on the May 14, 2013 Council meeting agenda. Chairman Valente said he would be unable to attend. Vice-chairman Theberge said he would attend.

5- New Business

None

6 - Adjournment

Mr. DaSilva made a motion to adjourn, seconded by Mr. Thompson. The meeting was adjourned at 8:28 p.m.